

Managing Multiple Projects

This 2-day interactive, hands-on and practical course gives hints and tips, knowledge, tools and techniques to ensure that you can manage multiple projects at any one time. It is based on the PMI® Project Management process, and expects that participants already manage single projects successfully.

This course provides participants with 14 PDUs.

Course Overview

- Foundation concepts
 - o The project process
 - o Program and project management principles
 - o The multiple project environment
- The Multi-project list
- Multi-project dependencies
- Multi-project resource management
- Managing risk across multiple projects
- Creating and executing the schedule
- Priorities and time management
- Communicating across multiple projects

What you will learn

- Manage stakeholders and their expectations
- Prioritizing and sequencing multiple projects
- Managing time and stress in a multi-project environment
- Planning multiple projects
- Scheduling across multiple projects
- Managing risks and changes across multiple projects
- Communicating across projects